

Lakeland ID Number (LID)

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Last Name: _____ First Name: _____

What is Federal Work-Study (FWS)?

Federal Work-Study is a federal student aid program that provides part-time employment while you are enrolled in school to help pay for educational expenses.

What are the Benefits of Federal Work-Study?

- Unlike other forms of income, earnings from a Federal Work-Study job do not affect financial aid eligibility for the upcoming academic year. You will still be required to report your work-study earnings on the FAFSA, but they will not count in the calculation that determines your eligibility.
- Federal Work-Study allows you to earn funds to pay for your education, which could reduce the amount of money that you need to borrow.
- You may gain experience in your field of study.
- Typically, your work schedule works around your class schedule. Most work-study jobs are right on campus.

What do you need to know if you are offered Federal Work-Study?

- You may work up to twenty-five hours per week on campus while classes are in session and up to forty hours per week during scheduled college breaks and summer term.
- You must be enrolled in at least six credit hours during each semester you are working. If you are not enrolled in summer, you must be registered in at least 6 credit hours in the upcoming fall semester to be eligible to participate in Federal Work-Study.
- You must have a 2026-2027 FAFSA Application on file with Lakeland. The FAFSA is completed at www.studentaid.gov.
- You must be meeting Satisfactory Academic Progress (SAP) requirements to participate in Federal Work-Study.
- If you are awarded Federal Work-Study, it may reduce the amount of loan funds for which you are eligible.
- To determine what Student Employment jobs are available on campus, visit the Lakeland Human Resources portal at: myportal.lakelandcc.edu/web/departments-human-resources/jobs.

I would like to be considered for the Federal Work-Study Program. I have read and understand the information above.

By checking this box, I am agreeing to have my loans reduced, if necessary, to receive Federal Work-Study.

Student's Signature: _____ Date: _____

Complete this form and return:*

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|---------------------------------|--|---|--|---------------------------|
| By Fax: | 440.525.7704 | | | |
| By Mail: | Lakeland Community College | • | 7700 Clocktower Drive | • Kirtland, OH 44094-5198 |
| By <u>Secure Upload</u>: | Visit lakelandcc.edu/financialaid | • | Under RelatedLINKS (right side of page), select Financial Aid Documents Secure Upload link (myLakeland login credentials required) | |
| In Person: | Lakeland Student Service Center | • | located in Building A-1003 | |

**Please do not send documents through email as it is not secure.*

For Office Use Only

Date Completed: _____ Initials: _____ Eligible: _____ Not Eligible: _____

Comments: _____